

VOLUNTEER APPLICATION FORM

CONFIDENTIAL



URBAN SAINTS

Please PRINT CLEARLY in black ink

A. VOLUNTEER POSITION (All applicants please start with this Section)

For Group or Regional roles only, please confirm for which volunteer position you are applying (see Appendix 2):

Group Leader Support Leader Leader Regional Volunteer Helper

Note: If you are applying for a Group or Regional role as a Leader, Regional Volunteer or Helper, please ask the person nominating you to complete this part (excludes Residential Holiday Staff):

Group/Support Leader or Director making this appointment:

Signature of nominating Group/Support Leader or Director:

Date:

For Residential Holiday Staff, name role (see Appendix 2):

For which holiday:

Dates:

Residential Holiday Staff complete Sections A to D of this form and then follow instructions for Sections E and F.

Note: All applicants please continue through Sections B, C and D

B. PERSONAL DETAILS

Title:	All forenames in full:		
Surname in full:		Normally known as:	
Previous surname(s) if applicable:		Date of birth:	

Address:			
Town/City:		County:	
Postcode:		Email:	
Home tel:	Work tel:	Mobile tel:	

Urban Saints* Connected Group (if any):		Your Church:	
Church Leader:		Telephone:	
Church Leader's Address:		Town/City:	
County:		Postcode:	

I give consent for Urban Saints to send me news and updates by email ; by post ; by SMS text

C. DBS (formally CRB)

All volunteers working with children and young people must have a current DBS Enhanced Child Workforce Certificate. Please tick the appropriate box with regard to your DBS status

- I am registered with the DBS Update Service and have a **DBS Enhanced Child Workforce Certificate**. Please complete the DBS Update Service Consent Form to give us permission to check your Disclosure status
- I am not registered with the DBS Update Service and will need to apply for a new Enhanced Disclosure for my work with children and young people through Urban Saints

D. DECLARATIONS

Do you suffer, or have you suffered from any illness that may directly affect your work with children/young people? YES NO

If 'YES', please give details:

Have you ever had an offer to work with children/young people declined? YES NO

If 'YES', please give details:

Has there ever been cause for concern regarding your conduct with children/young people? YES NO

If 'YES', please give details:

Do you work with children/ young people in your home? YES NO

Note: This part to be completed by all applicants. Please tick where applicable and then sign where indicated:

I declare that I have not been convicted, cautioned or charged in relation to any offence (excluding minor motoring offences) nor, to my knowledge, am I at present the subject of any criminal investigation or prosecution. *In view of the nature of the work for which you are applying, this position in Urban Saints is exempt from the provision of Section 4 (ii) of the Rehabilitation of Offenders Act 1974 (Exemptions Order 1975). You are therefore not entitled to withhold information about convictions which for other purposes are 'spent' under the provisions of the Act.* (Please tick)

I agree to work within the standards given in Urban Saints' Policies as set out in the current version of the 'Urban Saints Policies Manual'. I know that it is my duty to protect the children and young people with whom I come into contact. I am aware of what action to take if I have suspicions about the welfare of a child or if abuse is disclosed to me. I am aware of the need to work within the limits of Urban Saints' insurance policy and not to enter into long term contractual agreements without having either the authority to do so; or without an agreed financial model in place.(Please tick)

I consent to my personal details being kept at Urban Saints Support Centre and also being made available to others involved in the work of Urban Saints, in line with the Data Protection Act 1998. I agree to a DBS/Disclosure Scotland/Access (NI) check being carried out. (Please tick)

(For all roles except 'Helper')

I declare my personal faith in Jesus Christ and acknowledge him as Lord. I acknowledge and agree with the Urban Saints Basis of Faith, dream, passion and commitments as detailed in APPENDIX 1 of this form. I agree to become a Member of Urban Saints*. (Please tick)

(For 'Helpers' only)

I declare that I am in sympathy with the passion of Urban Saints as detailed in APPENDIX 1. (Please tick)

(For 'Group' and 'Support Leaders')

As a member of the organisation, I guarantee to pay £1 if the charitable company becomes insolvent and is wound up. (Please tick)

Signature of applicant:

Date:

If you are unable to make any of the declarations above, please contact us by telephone to discuss this further before returning your application form.

* Please note: The registered charity name of Urban Saints is 'The Crusaders' Union', and this name is referenced in the Memorandum and Articles of Association. The Crusaders' Union has been operating as Urban Saints since 1st January 2007.

Note: If you are applying for a **Group** or **Regional** role to be a **Leader**, **Regional Volunteer** or **Helper**, you have now completed the required sections of this form. Please return the form to the address at the foot of the first page.

Group Leader and Support Leader applicants and **new Holiday Staff** applicants who have **not** previously provided references should continue to **Section E**. If you have **already** provided references then **Group Leader and Support Leader** applicants and **new Holiday Staff applicants** should continue to **Section F**.

URBAN SAINTS PERSONAL DATA AND PRIVACY POLICY

Urban Saints will treat information provided in total confidence (except as required by law) and store it in full accordance with the Data Protection Act 1998. It will be kept so that we can provide you with the information and services that best match your requirements and preferences. We may take videos and photographs of holiday activities; your attendance at an event means agreement that these may appear in future Urban Saints publicity. We will always respect your privacy, never providing your details to others for marketing purposes. Your details will only be made known to others outside Urban Saints where we use, or collaborate with, other people or organisations to carry out work on our behalf. A duty of confidentiality will be imposed on such people and organisations.

E. REFERENCES

Please give the names and details of TWO mature Christians who would be willing to give you a reference. One of these should be a leader in your church if applicable. At least one of your referees should have first hand knowledge of your work with children/young people. One of your referees may be required to check your identity documents for CRB. With this form you will have been sent two reference forms. You should fill in the box at the top of each of the reference forms and ask each of your referees to complete a reference form and return it to you, sealed in a plain envelope.

Name of Referee 1:		Title:	Relationship:
Address:			
Town/City:	County:	Postcode:	
Daytime Tel. No:	Evening Tel. No:	Email:	

Name of Referee 2:		Title:	Relationship:
Address:			
Town/City:	County:	Postcode:	
Daytime Tel. No:	Evening Tel. No:	Email:	

Note: Group Leader and Support Leader applicants and new Holiday Staff applicants only to continue to Section F.

F. ADDITIONAL QUESTIONS FOR GROUP/SUPPORT LEADER APPLICANTS

(Also for new Holiday Staff applicants)

Are you already involved in an Urban Saints Group: No Yes If 'Yes', for how long:

Role: (Assistant) Leader (Group) Helper (tick as applicable)

<p>Do you have experience in working with Christians from other churches/denominations? YES <input type="checkbox"/> NO <input type="checkbox"/></p> <p>Please provide details:</p>
<p>Do you have experience in working with youth leaders? YES <input type="checkbox"/> NO <input type="checkbox"/></p> <p>Please provide details:</p>
<p>Describe your involvement in the life of your local church:</p>
<p>Give a brief description of what it means to be a Christian, how you came to faith in Christ and your subsequent growth as a Christian:</p>
<p>In what ways do you maintain a close relationship with God?</p>

In what way do you feel that God has called you to apply for appointment as a Group Leader/Support Leader/Holiday Staff (*delete as appropriate*) in Urban Saints?

Give brief details of any experience you have had of working with children/young people other than in Urban Saints:

Give brief details of any qualifications you hold, or training you have received, relevant to working with children and young people:

Note: If you are applying to be a **Group Leader or Support Leader**, or are a **new Holiday Staff** applicant, you have now completed the required sections of this form. Please return the form to the address at the foot of the first page.

APPENDIX 1. Urban Saints Dream, Passion, Commitments, and Basis of Faith:

Urban Saints' Dream: "To release a movement of radical young people, committed to taking the good news of Jesus Christ to every generation."

Urban Saints' Passion: "To help young people live lives of faith, hope and love through Jesus Christ."

Urban Saints' Commitments. The Urban Saints movement is committed to:

- Creating family
- Living adventurously
- Serving each other
- Working together to reach our full potential
- Partnering with other organisations
- Striving for excellence in all we do

Urban Saints' Basis of Faith. The Basis of Faith of the Crusaders Union (operating as Urban Saints) is a belief in:

- God as Creator of all and the Father of all who believe in the Lord Jesus Christ.
- The Lord Jesus Christ as the only begotten Son of God, Redeemer of the world, and the One Mediator, through faith in whom alone we obtain forgiveness of sins.
- God the Holy Spirit.
- The fact of sin, and the necessity for the atonement.
- The incarnation, death, resurrection, ascension and coming again of the Lord Jesus Christ.
- The whole Bible as the inspired Word of God.

APPENDIX 2. Volunteer Position and Role Descriptions:

Group Leader: Group Leaders are appointed by Urban Saints and are responsible to the Trustees for all aspects of the running of their Group.

Support Leader: Support Leaders are appointed by Urban Saints and although not actively involved in the running of a Group, they play a valuable part in supporting the work of Urban Saints at a National or Regional level. Support Leaders are responsible to the Trustees for all aspects of the running of their event. Support Leader roles include:

- Main Residential Holiday Leader
- Activity Programme Coordinator/Spiritual Programme Coordinator
- Re:Act Delivery Team Leader
- SPREE Team Leader
- Regional Radish Team Leader
- National Event Team Leader
- Crusoe Team Leader/Assistant Leader

Leaders (formerly known as Assistant Leaders): Leaders are adults appointed by Group Leaders or Support Leaders to assist with the responsibility of running their Group, event etc.

Helpers (formerly known as Group Helpers): Helpers are appointed by Group Leaders or Support Leaders to help in the running of the Group, event etc. Helpers are often teenagers aged 16+ who are being trained into leadership, or other responsible adults who help and support in a variety of ways.

Regional Volunteer roles:

Events Volunteer: To be part of a team of Christians committed to delivering one or more high quality events for children and young people from local Groups.

Fundraising Volunteer: To assist the national fundraising team to maintain sufficient funds for the region through building relationships with current and potential supporters.

Leader Support Volunteer: To support and encourage Christians engaged in running local Urban Saints Groups, by showing friendship, kindness and care for them and taking a genuine and prayerful interest in their work. This would also include encouraging leaders of different Groups to care for one another.

Leadership Training Volunteer: To provide training to volunteer leaders in order that they will be further envisioned, equipped and encouraged in their task of youth and children's outreach.

Mentoring Programme Volunteer: To lead, or be part of, a team of Christians co-ordinating mentoring programmes in which young people across your locality can receive stretching and inspirational discipleship to grow their faith and gifts in Christ.

Network Volunteer: To enable the church to work together in effectively reaching children and young people in their area who do not know Jesus.

New Groups Volunteer: To bring together adult Christians who are committed to the values and style of Urban Saints in order to develop an effective weekly Group ministry among children and young people. This will include helping the new Group to make full use of the Energize training and resources programme, and to connect with the full range of Urban Saints activities available to the leaders and young people in the Region.

Residential or Service Volunteer: To be part of or lead a team of Christians running either:

- Residential - An exciting active Christian residential event where the Gospel of Christ is accurately and relevantly communicated in an environment of Christian love - and fun!
 - Service - a mission experience in which young people develop by consolidating their faith in Jesus Christ and then sharing it with others in appropriate and exciting ways.
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Residential Holiday roles:

- Main Residential Holiday Leader
 - Activity Programme Coordinator
 - Spiritual Programme Coordinator
 - Holiday Caterer
 - Worship Leader
 - Treasurer
 - General Staff
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APPENDIX 3. DBS Update Service:

The DBS are offering a new service: the DBS Update Service which effectively makes your DBS portable within children's and youth work.

The service is available for new DBS applications and registration must be completed within 14 days of the issue of your DBS Certificate. This service is free for volunteers.

If you are already registered with the DBS Service please complete the DBS Update Service Consent Form and return it to us to give permission for us to check your Disclosure status.

If you are not registered, we will need you to complete a DBS online application. We will email you with instructions on how to complete this on receipt of your Volunteer Application form. It would really help us if you then register with the DBS Update Service. This will mean that in future years we will not have to ask you to renew your application

If you do not wish to use the DBS Update Service you will be asked to complete a new online application from time to time.

You can withdraw your consent at any time by writing to us at the address below. Should you cease to be involved with Urban Saints and we have been informed of this by you or your group or holiday leader we will no longer carry out status checks.

Volunteers Support Department

Urban Saints Support Centre: Kestin House, 45 Crescent Road, Luton, Bedfordshire. LU2 0AH

Tel. 01582 589850 **Fax.** 01582 721702 www.urbansaints.org email@urbansaints.org

Urban Saints is the operating name of The Crusaders' Union, a company limited by guarantee and registered in England & Wales, company number 07771037, charity number 1144923, and in Scotland, charity number SCO39313.